

Ellyn Pillers

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Education

Master of Business Administration (MBA), Management & Marketing

University of Nevada, Reno — *Expected June 2030*

High School Diploma

Academy of Arts, Careers, Technology — *June 2025*

Professional Experience

Biggest Little Bands — Reno, NV

Event Coordinator & Photographer | *August 2025–Present* - Plan, organize, and lead large-scale music events every three months, ensuring smooth execution from setup to breakdown. - Coordinate venue bookings, schedules, and communication among artists, venues, and organizational leadership. - Manage logistics including equipment needs, timelines, and staff coordination. - Contribute to creative direction and promotion for events, developing visual content and supporting marketing efforts.

The Holland Project — Reno, NV

Volunteer Photographer | *March 2025–Present* - Support youth-centered arts events by documenting live performances and community programs. - Collaborate with event staff and volunteers to ensure efficient flow and a safe, welcoming environment. - Maintain and organize an extensive digital archive used for event marketing and community engagement.

Wonder & Unwind LLC — Reno, NV

Child Development Worker | *October 2024–November 2025* - Assisted with planning and coordinating daily activities and youth-focused programs. - Communicated clearly with parents and customers regarding schedules, offerings, and programming details. - Maintained safe, organized spaces and ensured adherence to guidelines for child-focused events and play sessions.

Skills

- Event Planning & Logistics
- Vendor & Venue Coordination
- Project Scheduling

- Customer & Client Communication
 - Creative Direction & Photography
 - Documentation & Organization
 - Team Collaboration
 - CPR & First Aid Certified
 - Management Certification (Nevada CTE)
 - Marketing Certification (Nevada CTE)
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Highlights for Event Planning Roles

- Experience coordinating multi-stakeholder music events and community programs.
- Strong logistical planning abilities with attention to detail and timelines.
- Skilled at maintaining communication across teams, vendors, and clients.
- Creative experience in photography and media used for event promotion.
- Proven ability to foster positive, safe, and inclusive event environments.